

No.A.32011/2/2012/DP&AR/CC2
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dt.: 07.05.2026

I.D. NOTE / MEMORANDUM

Sub: Public Services – Promotion to the post of Driver (HMV) Grade-I – Service particulars and Confidential Reports of Drivers (HMV) Grade-II – Called for.

It is requested to furnish the service particulars of Drivers (HMV) Grade-II listed in the Annexure, in the prescribed proforma, for the purpose of promotion to the post of Driver (HMV) Grade-I:-

2. It is also requested to furnish the Annual Performance Reports for the period as prescribed in the annexure to the I.D. Note with the following certificates:-

(i) Integrity Certificate

(ii) Certificates to the effect that:

- a. the official concerned is not under suspension;
- b. no disciplinary proceedings are pending/being contemplated against the official concerned;
- c. no prosecution for a criminal charge is pending or no sanction for prosecution has been issued or no decision has been taken to accord sanction for prosecution against the official concerned; and
- d. no investigation on serious allegations of corruption, bribery or similar grave misconduct is in progress either by the CBI or by any other agency (Departmental or otherwise) against the official concerned.
- e. Caste certificate issued as per the Scheduled Caste under the constitution (Pondicherry) Scheduled Caste Order, 1964.

3. The particulars along with the above certificates and confidential reports shall be furnished **on or before 20-05-2026** without fail.



(S. MURUGESAN)
UNDER SECRETARY TO GOVERNMENT
(PERSONNEL)

To
The Heads of Departments / Offices concerned.

PROFORMA

SERVICE PARTICULARS OF DRIVER (HVM) GRADE-II

1. Name and Designation :
2. Father's Name :
3. Dept./Office in which working :
4. Date of Birth :
5. Date of initial appointment as Driver (HVM) Grade-III :
6. Date of promotion as Driver(HMV) Grade-II on regular basis :
7. Whether belongs to SC (if so, furnish attested copy of fresh community certificate) :
8. Reference to I.D. Note/Memo. No. & Date wherein disciplinary action was required by CVO to be taken against the individual if any, pending in the Department/Office as on date :
9. Remarks :

It is certified that the above particulars have been verified with service book and other records and found correct.


Place :

Date :

SIGNATURE OF HEAD OF DEPARTMENT/OFFICE

Annexure to I.D. Note/Memorandum No.A.32011/2/2012/DP&AR/CC2, dt. 07.05.2026

Sl. No.	Name of Driver (HMV) Grade II	Department / Office in which working	C.R. called for period
1.	A. Murugasamy	NCC Headquarters, Puducherry	01.04.2020 to 31.03.2025
2.	T. Suresh Kannan	Kanchi Mamunivar Government Institute for PG Studies & Research, Puducherry	01.04.2020 to 31.03.2025
3.	E. Kalyanasundaram	Indira Gandhi Govt. General Hospital & Post Graduate Institute, Puducherry	01.04.2020 to 31.03.2025
4.	R. Krishnamurthy	O/o. the Executive Engineer, Rural(North) O&M, Electricity Department, Puducherry	01.04.2020 to 31.03.2025
5.	A. Prabakaran	O/o. the Executive Engineer, SPM & Buildings, Electricity Department, Puducherry	01.04.2020 to 31.03.2025


(S.MURUGESAN)
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